

MEETING INFORMATION

Date: Tuesday, February 14, 2023
Time: 8:00 AM
Location: Alcott College Prep - cafeteria - Monthly FOA Meeting
Invitees: FOA Board Member attendance required.

MINUTES

I. Call Meeting to Order

Board Members Present:

In Attendance: Dara, Heidi, Ron, Amran, Marisa, Sarah, Katie, Bethany, Suzanne, Elaine, Shannon

Quorum Present: Yes

Alcott Leadership and Teacher Rep Present: Ms. Karrel and Ms. Craig

II. Approval of Minutes from prior meeting(s): Yes, January approved

III. Acknowledgements and Recaps*

- Bingo Night & Activity Fair
- MLK Day
- Teacher Wish Lists

*Please send write-ups to suzannelerario436@gmail.com by end of month.

IV. Treasurer Report

- Total assets: \$762,980
- Grant disbursements:
 - \$9.6K payment for 8th grade D.C. trip
 - Total YTD disbursements: \$41.7K
- Notable since last meeting:
 - Music & science payment of \$260K expected in early March
 - Silent auction proceeds are rolling in

V. LeadershiBp Report

- Building relationships
 - CEO CPS and Superintendent successful visit focused on instruction
 - Lincoln Park High School Principal Open Forum at Alcott
 - Working on relationship with school for 8th grade advanced placement options (single courses or grade)

- Student Update
 - LSC Elections - 7th grader elected and working on transition
 - Title 9 Student Training - Pre-K-8th
 - Ms. Blankenberger will send a school-wide email to prepare guardians for training
- Staff Update
 - Restorative Learning Training
 - Early Literacy Work - Ms. Karrel requesting LSC funding for fundamentals/text books
 - Pre-K Building
 - Hiring for extra staff help during break times, etc.
- Middle Year Assessments
 - Data assessments - new metrics K-2nd grades - literacy and math
- Maker Space Update
 - Visit lab at other schools
 - Maker Space - hands-on learning (example - Middle School Newspaper)
 - Project-based learning can be used for STEAM electives
 - Collaborative furniture
 - Focus on 4th-8th grades
 - Broken in phases
 - Space has been identified on 2nd floor

VI. Upcoming events

- February LSC Meeting (Amran FOA rep for meeting)
- Valentines Day Sales - February
- Teacher Wish Lists
- Middle school dances — March 3
- Spring Benefit and Auction - March 25
- Fine Arts/Talent Show - March 28
- International Day - April 27th - country deadline 3/15

VII. Items for Discussion

- Funding requests
 - Black History Month - \$2k for Assembly - approved up to \$2k
 - Spring Musical - Bethany - approved up to \$6k
 - Fine Arts/Talent Show - approved up to \$1k
 - Tree Trimming - approved up to \$850.00
- Spring benefit fund-a-need - March 25th @ The Ivy Room
 - Each Board member is responsible for obtaining (2) donations. Suzanne to send donation form to the group. Link to the master auction spreadsheet found [here](#)
 - Businesses asking % back in sales - look at for next year

- Buy your tickets!
- Need buy-in parties - deadline March 17th
- Set up a table before early bird sales ends at drop-off
 - Suzanne, Marisa, Shannon, Dara - provide coffee, signs, Alcott Mascot
- Next year - Alcott Restaurant Week - Dine withs!
- Kids Clay Room - Suzanne pickup donation item
- Benefit - Shannon pickup donation item
- Alcott feedback form
 - Included on website
- Field Trip Fund
 - Included in the FOA fund for Ms. Karrel
- Water for Sudan Club Payout - Shannon
 - Club reached their goal! Shannon to reach out to Ms. O'Malley to determine when to send the FOA payment
- Middle School Committee Report Out
 - Middle School Dance - March 3rd
- DEI Subcommittee Report Out
 - International Day
 - International Women's Day - Katie will ask Ms. Karre about any needs
- Year End Teacher Gifts

VIII. New Business

- Reached out Alderman office for school outdoor improvements
 - Signage
 - Lights for the field
 - Will include outreach to neighborhood
 - Fencing around the field