

## MEETING INFORMATION

Date: Tuesday, Nov 1, 2022  
Time: 8:00 AM  
Location: Alcott College Prep - cafeteria  
Purpose: FOA Monthly Board Meeting  
Invitees: FOA Board Member attendance required.

## MINUTES

### I. Call Meeting to Order

#### **Board Members Present:**

In Attendance: Bethany B., Katie T., Dara G., Suzanne L., Amran G., Heidi T, Sarah G, Elaine E, Marisa R, Shannon N.

Quorum Present: Yes

Alcott Leadership and Teacher Rep Present: Ms. Karrel and Ms. Craig

### II. Approval of Minutes from prior meeting(s): Yes, approved

### III. Acknowledgements and Recaps\*

- Mom's Night Out
- Dad's Night Out
- Middle School Monster Mash
- Halloween parties/parade —room parents

\*Please send write-ups to [suzannelerario436@gmail.com](mailto:suzannelerario436@gmail.com) by end of month.

### IV. Treasurer Report

Total assets: \$732,403

Grant disbursements:

Nothing notable since last meeting

Total YTD disbursements: \$30.3K

Notable since last meeting:

Second \$4K payment to auditor

\$2.7K net cash raised from Sweetest Day Candy Sales

### V. Leadership Report

- Coffee Talks will expand to offer timings for evening programming
- Newsletter has a refresh and is now on an every 2-week cycle
  - Deadline to send Shannon Naumann content for the Newsletter is Thursday before it goes out

- November's LSC Meeting is the State of the School session. It is at 6pm on November 16th in the Auditorium. A virtual option to attend will also be shared with all families
- Winter Activities will be coming soon - keep an eye out for them!
- 1st grade teacher hire in progress (replacement for teacher who is moving away)
- New PE Teacher and Athletic Director has been hired. Details shared with the Alcott community soon.
- Report Card pick-up is Monday, November 21st from 7:45am-2:45pm. There will be in-person and remote opportunities to meet with teachers.

## **VI. Upcoming events**

- November 10th – Career Day – K-4<sup>th</sup>
- November 11th - Career Day – 5-8<sup>th</sup>
- November 15th - Career Day - Pre-K
- November 16th - LSC Meeting
- December 9th - Parents' night out at Golden Dagger
- December 15-16th – Winter Musical

## **VII. Items for Discussion**

- Veterans Day - Approved up to \$400 for postcards and mailing
- Bingo Night & Activity Fair - Approved up to \$1,200 for event
- Spring benefit fund-a-need - March 25th @ The Ivy Room
  - STEAM Lab will be the Paddle Raise
- Update on service days
- Middle school dances – March 3 - Approved up to \$2,000 for event
- Holiday Teacher Gifts - Room Parent Coordinators to meet with Ms. Karrel to discuss this year's plan
- International Day - Jason Smith
  - Date for event TBD (revisiting as currently the week after Bingo Night)
- January meeting – evening time slot
- Black History Month assembly set for 2/23. Mr. Loiselle leading - open to the entire Alcott community
- DEI Subcommittee
  - Held 1st meeting Oct 26th
  - Sponsoring community building event on Dec. 9th
- Board Nominations / Elections
  - Suzanne L'Erario to initiate the process to open a special mid-year election for up to 4 spots.

## **VIII. New Business**