

MEETING INFORMATION

Date: Tuesday, December 13, 2022
Time: 8:00 AM
Location: Alcott College Prep - cafeteria - Monthly FOA Meeting
Invitees: FOA Board Member attendance required.

MINUTES

I. Call Meeting to Order

Board Members Present:

In Attendance: Amran, Suzanne, Shannon, Bethany, Katie, Dara, Marisa, Ron C, Jason, Elaine, Heidi, Sarah G

Quorum Present: Yes

Alcott Leadership and Teacher Rep Present: Ms. Karrel, Dr. Meyer

II. Approval of Minutes from prior meeting(s): Yes, November approved

III. Acknowledgements and Recaps*

- Welcome New Board Members!
- November 10th – Career Day – K-4th
- November 11th - Veterans Day
- November 11th - Career Day – 5-8th
- November 15th - Career Day - Pre-K
- November 16th - LSC Meeting
- December 9th - Parents' night out at Golden Dagger

*Please send write-ups to suzannelerario436@gmail.com by end of month.

IV. Treasurer Report

- Total assets: \$740,559
- Grant disbursements:
 - Nothing notable since last meeting
 - Total YTD disbursements: \$30.9K

Notable since last meeting:

Final \$2.5K payment to audit

V. Leadership Report

- Classroom Spelling Bees - before end of quarter
- Winter Assembly - Dec 15th
- Winter Play - Dec 15th- 16th & Dec 19th
- End of Quarter- Dec 22nd - report card distributed after Winter Break
- Classroom Holidays - Dec 22nd

- 5 Essential Survey - going out to all 5th-8th graders w/o Dec 19th
- Staffing Updates
 - Transition has begun for new 1st grade teacher - official start date Dec 23rd
 - New PE Teacher starts Dec 23rd
 - K-Aide Position Open - working to fill it
- Certified Arborist - assessment / check trees outside Alcott

VI. Upcoming events

- December 15-16th — Winter Musical
- December 21st - LSC Meeting
- January 20th - Bingo Night & Activity Fair
- April - International Day (Date TBD)

VII. Items for Discussion

- LSC Meetings - See link [here](#) to sign up for a meeting
- Bingo Night & Activity Fair
 - Please sign up [here](#) to volunteer for a time block for the FOA table that we will have during the event (bring awareness to FOA, Spring Benefit, etc.)
- Spring benefit fund-a-need - March 25th @ The Ivy Room
 - Each Board member is responsible for obtaining (2) donations. Suzanne to send donation form to the group. Link to the master auction spreadsheet found [here](#)
- Update on service days
- Holiday Teacher Gifts
 - In process and given to teachers and staff w/o Dec 19th
- DEI Subcommittee Report Out
 - Golden Dagger - Successful event; more to come
 - Veterans Day - Successful postcard campaign. Have it each year.
 - International Day
 - Date in April (TBD) - during the day
 - Need parents to volunteer to host a table showcasing country, culture and traditions
- Black History Month
 - Ms. Karrel to follow-up with dates and budget for it
- Bench request — Approved up to \$2,000 for new office benches
- After school scholarship request — Approved up to \$5k for Ms. Karrel to use at her discretion
- Teacher Wish Lists
 - Ms. Craig to assist with email to teachers for their wish lists

VIII. New Business

- Year end teacher gift to be added to February FOA agenda